

Request for Proposal

Project Title:

Asset Mapping: Brownfield Site Inventory for Industrial Bioeconomy

Key dates:

July 30, 2021: RFP issued
Sept 3, 2021: Submission deadline
September 10, 2021: Contract awarded
September 17, 2021: Contract work commences
January 17, 2022: Contract work concludes

Background:

The Nova Scotia Innovation Hub supports the growth of a provincial bioeconomy. It leverages the province's access to renewable and sustainable resources from our forest, agricultural, ocean and municipal solid waste sectors. These bioresources are underutilized and create the opportunity to produce low-carbon solutions for fuels and other bioproducts, and by doing so, enhance economic prosperity and environmental sustainability within the province. As a prime shipping location, Nova Scotia is also well positioned to utilize these bioresources to supply global demand.

There is a need to convert and produce a wide array of materials and products from these bioresources at industrial sites suitable for that purpose. Identifying the existing high-potential industrial sites within the province supports the means to attract the necessary investment and support technology providers.

Objectives:

There are three primary objectives for this project.

- i) Establish an inventory of suitable sites.
- ii) Determine opportunity for industrial partnership engagement with site owner/tenant.
- iii) Identify and promote site-specific features and benefits for match to prospective partners.

Brownfield Site Inventory for Industrial Bioeconomy

Project Requirements:

The contractor is required to:

- i) Review and build upon a list of potential sites identified by the NSIH project team.
- ii) Establish a list of criteria to evaluate the site list.
- iii) Conduct a preliminary assessment to prioritize and further focus on top ranked sites.
- iv) Organize and conduct site visits to meet owner/tenant, validate site features, seek additional value features and benefits, take quality photos and collect other collateral material to support promotional material development.
- v) Brief media consultant for development of site specific promotional information package and proof output.

NSIH will provide an initial list and key property data from a pre-screened commercial realty data base for up to 40 potential sites.

Travel will be expected for qualifying the top ranked sites.

Deliverables/Milestones	Schedule
Project kick-off meeting	Sep 13, 2021
Review and response to NSIH supplied list	Oct 1, 2021
Present criteria for evaluation	Oct 1, 2021
Review focused and prioritized list of potential sites	Oct 15, 2021
Final review of report and information package from site visits (interim reviews bi-weekly)	Dec 17, 2021
Final presentation and report	Jan 17, 2022
Brief media consultant	Jan 17, 2022
Bi-Weekly update calls with NSIH project lead	TBD
Meetings with NSIH project team as required	TBD

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Deliverables:

Primary deliverables include a report and presentation that meets the project objectives with a qualified inventory of 10 to 15 sites. Also, to submit site-specific photos and other collateral materials collected or recommended for subsequent promotional development as part of media consultant briefing.

Other qualifiers:

Not a formal site assessment (per Government standards).

Not a detailed, bankable assessment of asset quality or other parameters.

Consultant Requirements:

Please provide a clear, concise proposal outlining your methodology, workplan, relevant experience, etc. The proposal should also identify total project cost, a breakdown of total time allocation, and an estimate of expenses.

The contractor will be selected on the basis of:

- Industrial knowledge and expertise,
- Local knowledge and networks,
- Track record and reputation,
- Project cost.

Please include CV(s), and if multiple candidates, the affiliation, as well as the role and amount of time for each candidate.

Please note: although project cost is an important criteria, the contract will be awarded based on total merits, and not necessarily conform to the lowest bid price.

Please submit your proposal documents and any questions or inquiries related to this RFP to:

Greg Maloney

info@novascotiainnovationhub.com

902-701-9761

Please include "Brownfield Site Inventory" in the subject line for ALL email inquiries and submissions.